



**BOARD OF DIRECTORS MONTHLY MEETING
TO BE HELD**

**August 8, 2016 at 11:00 a.m.
at 4512 Manchester #100
St. Louis, MO 63110**

NOTICE & PROPOSED AGENDA

TAKE NOTICE that on August 8, 2016 at 11:00 a.m. at 4512 Manchester, St. Louis, MO, 63110, the Grove Community Improvement District (the "District") will hold its public Monthly Meeting to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

1. Call to Order
2. Approval of July Minutes
3. Chair's Report & Announcement of the Order of Business
4. Public Comments & Questions (5 minute limit per speaker)
5. Grove Merchant's Association
6. Committee Reports:
 - a. Finance Committee
 - b. Marketing Committee
 - c. Public Services Committee
 - d. Safety and Security Committee
 - e. Nominations Committee
 - f. Parking Committee
7. Administrator's Report
8. Other Business

This meeting is open to the public; provided, however, that a portion of the meeting may be closed to discuss legal, real estate and/or personnel matters as provided by Sections 610.021(1), (2) and/or (3), RSMo.

Representatives of the news media may obtain copies of this notice, and persons with disabilities wishing to attend can contact: Park Central Development, 4512 Manchester #100, St. Louis, 63110, (314)535-5311.

DATE POSTED: 8-03-16

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<http://www.thegrovestl.com/>



Grove CID Board of Directors Meeting
July 9th, 2016: 11:00am
At 4512 Manchester, St. Louis, MO 63110

Board Members in Attendance: Brian Phillips, Pete Rothschild, Don Bellon, Kelly Kenter, Fran Fanara, Austin Barzantny

Board members not in Attendance: Brian Pratt, Guy Slay, Chip Schloss, Jack Baumstark, Tom Boldt

Others in attendance: Matt Green (PCDC), Jim Whyte (CWE NSI), Sarah Wickenhauser (CWE NSI), Carolyn Compton (CWE NSI), Alexandra Durdello (SLDC), Charles Betts (TCF)

1. Call to order

K. Kenter called the meeting to order at 11:00 am

2. Approval of July Minutes

B. Phillips motioned to approve the July Minutes, with two amendments. P. Rothchild seconded the motion. Motion passed 6-0-0.

3. Chair's report

None

4. Public Comments

None

5. Grove Merchant's Association Report

M. Green reported on the last Grove Merchant's Association, which included a lengthy conversation about a meeting between SLMPD and 3am liquor license holders. Many of the bars expressed concern with the SLMPD strongly encouraging them to hire supplemental security, since they said that the CID already has supplemental patrols in the district. The Board asked what kind of policies from the CID or PCD exist for liquor holders? B. Phillips said that the problem is not that there aren't policies, it's that the policies are disjointed (the FPSE Development Committee has made recommendations, PCD has a Good Neighbor Agreement and the CID is trying to provide input).

6. Committee Reports

a. Finance Committee

B. Phillips reported on the Grove CID finances as of June 30, 2016. B. Phillips walked the Board through the balance statements and profit & loss statements for the

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various accounts. M. Green said that PCD's accountant will start attending and presenting on the CID's financials in the upcoming months.

b. Marketing Committee

M. Green talked over some of the initiatives currently being undertaken by the Marketing Committee. He gave the Board an overview of the upcoming special events, including the Manchester Bike Bash (WNBR) and the Grove Criterium.

c. Public Service Committee

M. Green informed that there would be weeding taking place along the street this week. He also let the Board know that there was a dead tree in front of the Manchester Market that was recently removed by the City.

d. Safety and Security Committee

B. Phillips presented a powerpoint describing the new partnership with the CWE NSI, WUMC and the Grove CID for safety & security services in the FPSE neighborhood.

M. Green presented crime statistics for the Grove, through June 2016. He was pleased to report that all crime categories had seen a reduction for this fiscal year and that overall crime in the CID was down 40% this year.

K. Kenter introduced *Resolution 2016-3 An Amendment to the Safety & Security Committee*. B. Phillips made a motion to approve the resolution. F. Fanara seconded the motion. Motion passed 6-0-0.

J. Whyte introduced C. Compton & S. Wickenhauser, his staff from the NSI who will be working with the CID and FPSE neighborhood. He expressed his excitement and eagerness to work with the Board members and help continue to decrease crime in the area. K. Kenter thanked J. Whyte for the introduction. He said that since there will be much more information and many more people working on security in the neighborhood, we will need to consolidate what information is shared and who comes to the Board meetings to report. The Board talked this over and agreed that it would be best if the NSI compiled all the information (crime stats, TCF report, etc) and presented it all, so that TCF C. Betts doesn't have to come to each meeting. J. Whyte said he would ensure that would happen.

C. Betts went over TCF's monthly crime report.

e. Nominations Committee

None

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f. Parking Committee

M. Green informed the Board that discussions continue with Enterprise about getting a car-share in the CID. M. Green has been working on identifying a preferred location in the center of the district (by the Treasure's lot, and not taking up a parking spot) as well as having a lawyer review the proposed contract with Enterprise. He will report back to the Board when there is more information.

7. Administrator's Report

None

8. Other

Meeting was adjourned at 12:10 pm.

DRAFT

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The Grove Community Improvement District
Balance Sheet
As of July 31, 2016

Accrual Basis

	<u>Jul 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Reliance (4124)	99,988.00
IndiHop (4467)	559.91
Operating (9310)	13,869.56
Sales and Use Tax (0668)	103,326.72
Special Assessments (3269)	74,510.48
Total Checking/Savings	<u>292,254.67</u>
Other Current Assets	
Due to From Special Events	214.03
Prepaid Expenses	1,482.00
Total Other Current Assets	<u>1,696.03</u>
Total Current Assets	293,950.70
Fixed Assets	
Construction in Process	6,000.00
Total Fixed Assets	<u>6,000.00</u>
TOTAL ASSETS	<u>299,950.70</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	7,562.50
Total Accounts Payable	7,562.50
Other Current Liabilities	
Unearned/Deferred Revenue	41,059.91
Total Other Current Liabilities	<u>41,059.91</u>
Total Current Liabilities	<u>48,622.41</u>
Total Liabilities	48,622.41
Equity	
Retained Earnings	238,528.75
Net Income	12,799.54
Total Equity	<u>251,328.29</u>
TOTAL LIABILITIES & EQUITY	<u>299,950.70</u>

The Grove Community Improvement District
Profit & Loss
July 2016

Accrual Basis

	Jul 16
Ordinary Income/Expense	
Income	
Other Types of Income	
Miscellaneous Revenue	2.00
Total Other Types of Income	2.00
Receipts	
2015 Special Assessments	568.31
CID 1% Sales and Use Tax	22,080.20
Total Receipts	22,648.51
Total Income	22,650.51
Gross Profit	22,650.51
Expense	
Additional Parking Enhancements	
Public Parking Management	650.00
Total Additional Parking Enhancements	650.00
Administrative Support	
General Liability Insurance	-362.00
Legal Services	148.50
MO Sales Tax Reports	105.00
Total Administrative Support	-108.50
Public Services	
Litter Control	2,150.00
Planter/Landscaping Watr/Mntnce	300.00
Weed Abatement	350.00
Total Public Services	2,800.00
Marketing & Special Events	
Advertising	135.00
Total Marketing & Special Events	135.00
Public Improvements	
Grove Entry Marker Electricity	69.94
Other Public Improvements	3,250.00
Total Public Improvements	3,319.94
Security & Public Safety	
St Lighting Improvement-Elec	54.53
Total Security & Public Safety	54.53
Total Expense	6,850.97
Net Ordinary Income	15,799.54
Other Income/Expense	
Other Expense	
Transfer Out to Special Events	3,000.00
Total Other Expense	3,000.00
Net Other Income	-3,000.00
Net Income	12,799.54

World Naked Bike Ride
Balance Sheet
As of July 31, 2016

Accrual Basis

	<u>Jul 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
WNBR #0790	4,343.46
Total Checking/Savings	<u>4,343.46</u>
Total Current Assets	<u>4,343.46</u>
TOTAL ASSETS	<u>4,343.46</u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	2,316.12
Net Income	2,027.34
Total Equity	<u>4,343.46</u>
TOTAL LIABILITIES & EQUITY	<u>4,343.46</u>

**World Naked Bike Ride
Profit & Loss
May through July 2016**

Accrual Basis

	<u>May - Jul 16</u>
Ordinary Income/Expense	
Income	
Merchant Fees	1,250.00
Sponsorships	10,450.00
Total Income	<u>11,700.00</u>
Gross Profit	11,700.00
Expense	
Entertainment	
Band & DJs	460.00
Total Entertainment	460.00
Equipment & Supplies	
Generators	1,225.00
Lighting/Sound	2,425.16
Porta-Potties	535.00
Stage	1,700.00
Street Barricades	600.00
Total Equipment & Supplies	6,485.16
Logistics/Operations	
Event Insurance	976.00
Permits & Licenses	790.00
Street Cleaning	250.00
Total Logistics/Operations	2,016.00
Marketing	
Photographer	110.00
Total Marketing	110.00
Safety & Security	540.00
Total Expense	<u>9,611.16</u>
Net Ordinary Income	<u>2,088.84</u>
Net Income	<u><u>2,088.84</u></u>

IndiHop
Balance Sheet
As of July 31, 2016

Accrual Basis

	<u>Jul 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Commerce IndiHop (4467)	32,082.56
Total Checking/Savings	<u>32,082.56</u>
Total Current Assets	<u>32,082.56</u>
TOTAL ASSETS	<u>32,082.56</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	27,704.70
Net Income	4,377.86
Total Equity	<u>32,082.56</u>
TOTAL LIABILITIES & EQUITY	<u>32,082.56</u>

Accrual Basis

IndiHop
Profit & Loss
January through July 2016

	<u>Jan - Jul 16</u>
Ordinary Income/Expense	
Income	
Tickets	41,177.41
Sponsorships	5,500.00
Merchant Fees	4,100.00
Total Income	<u>50,777.41</u>
Expense	
Entertainment	
Bands & DJs	1,850.00
Street Decoration	453.67
Total Entertainment	<u>2,303.67</u>
Equipment & Supplies	
Beer	8,339.28
Buckets, Pitchers & Taps	1,633.24
Bus Rental	2,656.30
Gas	116.03
Ice	577.00
Miscellaneous Supplies	259.12
Portable Toilets	825.00
Trash/Recycling Receptacles	330.00
Truck Rental	1,074.58
Wristbands	384.14
Total Equipment & Supplies	<u>16,194.69</u>
Event Management	3,000.00
Logistics/Operations	
Bank/Credit Card Charges	1,883.42
Cash Bank	250.00
Event Insurance	1,035.00
Logistical Support	726.50
Permits and Licenses	856.00
Street Cleaning	325.00
Volunteer Donations	1,480.00
Volunteer Meals	106.15
Logistics/Operations - Other	0.00
Total Logistics/Operations	<u>6,662.07</u>
Marketing	
Advertising	1,005.07
Banners	510.00
Photographer	450.00
Posters, Brochures & Flyers	1,708.39
Promotional Items	1,378.60
Total Marketing	<u>5,052.06</u>
Total Expense	<u>33,212.49</u>
Net Ordinary Income	<u>17,564.92</u>
Net Income	<u><u>17,564.92</u></u>

GroveFest
Balance Sheet
As of July 31, 2016

Accrual Basis

	<u>Jul 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Commerce GroveFest #4828	12,606.01
Total Checking/Savings	<u>12,606.01</u>
Total Current Assets	<u>12,606.01</u>
TOTAL ASSETS	<u>12,606.01</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	10,373.51
Net Income	2,232.50
Total Equity	<u>12,606.01</u>
TOTAL LIABILITIES & EQUITY	<u>12,606.01</u>