



Grove CID Joint Executive & Finance Committee Meeting Minutes  
December 19th, 2016: 10:00am  
at 4512 Manchester, St. Louis, MO 63110

**Committee members in attendance:** Kelly Kenter, Jack Baumstark, Brian Phillips,

**Committee members not in attendance:** Tom Boldt, Pete Rothschild

**Others in attendance:** Matt Green, Brooks Goedeker, Hannah Curtin, Cathy Beck, Garrick Hamilton

1. K. Kenter called the meeting to order at 10:00am.
2. **Approval of Previous Meeting Minutes**  
B. Phillips made a motion to approve the October meeting minutes. J. Baumstark seconded the motion. Motion passed 3-0-0.
3. **FY 2016 Audit**  
M. Green presented the Draft FY 2016 audit for the Grove CID. M. Green pointed out that the Letter to the Directors was not available yet, so he and B. Phillips mentioned the recommendations that were made to them by the auditor. B Phillips mentioned that the auditor recommended that the CID fine-tune how it closes out its books at the end of the year and consider doing it more frequently. C. Beck, who is the accountant/bookkeeper for Park Central, said that she and her team has the capacity to accomplish that for the CID on a quarterly basis. M. Green pointed out the that auditor made recommendations that the CID do a risk assessment, specifically as it relates to its special events. Also, the auditor recommended that the CID make a formal announcement of what programs/initiatives it will fund with reserve funds.
4. **Enterprise Car Share in the Grove**  
M. Green gave another overview on the Enterprise Car Share program for the Grove. He said that one car in the Grove would require a 2 year commitment at \$3,000 per year. The car would be parked to the west of the Treasurer's lot and be branded with the Grove's logo. M. Green said that the contract has been reviewed by Lathrope & Gauge (the CID's legal team) and that cost was split with the Euclid South CID since they are going to get the Car Share as well. M. Green said that Enterprise will be giving the CID several vouchers for free memberships and the CID can give it out as it sees fit. B. Phillips recommended that those memberships go to low-income people in FPSE. K. Kenter made a motion to approve the contract. J. Baumstark seconded the motion. Motion passed 3-0-0.

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**5. Insurance**

M. Green went over the CIDs current insurance policies (General Liability, Property, Directors & Officers). He then showed the CID the proposed changes to the policies, which would include a umbrella coverages of \$10 million (a requirement from WUMC for their annual Safety & Security contribution of \$65,000). J. Baumstark made a motion to approve the proposed changes to the insurance policies. K. Kenter seconded the motion. Motion passed 2-0-1 (B. Phillips abstained).

**6. LED Street Light Conversion**

M. Green said the he unfortunately doesn't have the legal opinion that was requested at the Board meeting on Monday. He said that the legal team committed to working on it and he will pass it along when he gets something. B. Phillips made a motion to identify and start the work on LED street light conversion ONLY within the CID boundaries. J. Baumstark seconded the motion. Motion passed 3-0-0.

**7. Special Events in the Grove**

Per the ongoing concerns about liability and risk with the special events, the Committee said that they need to have a longer strategy meeting to figure out how the CID can remove itself from owning the special events in the Grove. They would like to have a formal recommendation for the Board to be enacted by July 1<sup>st</sup>.

**8. New Business**

K. Kenter suggested that the Executive & Finance Committee have a strategy meeting to talk about long-range & short-range initiatives in the District. He said that it is vital that the CID get ahead of things and not simply react. He would like to meet in January & February and talk about Cameras, Infrastructure & Special Events.

**9. Other**

G. Hamilton, from Komen Group, talked about the ongoing work happening at Chouteau's Grove and the planned improvements along Sarah Street.

**10. Adjournment**

The meeting was adjourned at 10:50 am.

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